



CITY OF FISHERS AGENDA

BOARD/COMMISSION: Finance Committee Meeting

DATE: 8/14/2024 at 5:00 PM

DIRECTIONS: Fishers Municipal Center: Nickel Plate Conference Room, 1 Municipal Drive, Fishers, IN 46038

FINANCE COMMITTEE MEETING, 5:00 P.M., 3RD FLOOR, NICKEL PLATE CONFERENCE ROOM

1. Meeting Called to Order

2. Announcements

3. Consent Agenda

- a. Request to review the previous meeting memoranda

- Minutes for **July 15, 2024**

- b. **R081924** - A Resolution authorizing the Common Council Authorizing the City Controller to Transfer Certain Funds:

4. Resolution

5. Ordinances

- a. **081924-** An Ordinance of the Common Council of the City of Fishers, Hamilton County, Indiana Establishing a Non-Reverting Fund for the Fishers Community Center
-1st, 2nd, and 3rd Reading

6. Regular Items - Any other Unfinished / New Business

- a. 2025 Budget Update – Fiscal Plan Discussion

7. Regular Items - Meeting Adjournment

City of Fishers
Finance Committee Meeting
Minutes
July 15, 2024

BOARD/COMMISSION: City of Fishers Finance Committee

DATE: 7/15/2024

DIRECTIONS: Fishers Municipal Complex Auditorium, 1 Municipal Dr, Fishers, Indiana 46038

FINANCE COMMITTEE MEETING, 6:30 p.m., Fishers Municipal Complex Auditorium

1. Meeting Called to Order

- The Meeting was call to order by John Weingardt at 6:00 PM
- Present were Bill Stuart, John DeLucia, Brad DeReamer, John Weingardt, Jordin Alexander, Todd Zimmerman, Lisa Bradford, Mayor, Elliott Hultgren, and Lindsey Bennett.

2. Announcements

- None

3. Consent Agenda

- a. Request to review the previous meeting memoranda:
 - I. [Minutes for May 20, 2024](#)
- b. **R071524** - A Resolution authorizing the Common Council Authorizing the City Controller to Transfer Certain Funds:
 - Selina Stoller made a motion to send the Consent Agenda to the full council for approval. John DeLucia seconded the motion. There was no remonstrance, and all members present voted yay. The motion passed.

RESOLUTIONS:

4. **R071524A** - A Resolution of the Common Council Authorizing the City Controller to Appropriate Additional Health Department Funds to the City of Fishers Municipal Budget:
 - Selina Stoller made a motion to send resolution **R071524A** to the full council for approval. Bill Stuart seconded the motion. There was no remonstrance, and all members present voted yay. The motion passed.

ORDINANCES:

5. **071524** - A Request to Approve Amendment to 2023 GO Bond:
 - Bill Stuart made a motion to send ordinance **071524** to the full council for approval. Selina Stoller seconded the motion. There was no remonstrance, and all members present voted yay. The motion passed.

Regular Items

6. Any other Unfinished / New Business

- The 2025 Budget timeline for the department timelines will remain the same as 2024.
- The city had a clean audit

7. Meeting Adjournment

- Bill Stuart made a motion to adjourn the meeting. John DeLucia second the motion. Ther was no remonstrance, and all members present voted yay. The motion was passed.
- The meeting was adjourned at 6:09 PM

Respectfully submitted,

A handwritten signature in black ink that reads "Ami Webb". The signature is written in a cursive, flowing style.

Ami Webb
Administrative Assistant

**BUDGET & FINANCE COMMITTEE REPORT
COMMON COUNCIL OF THE CITY OF FISHERS,
HAMILTON COUNTY, INDIANA**

* This is a Report of the Budget & Finance Committee. Minutes of the committee meeting can be found online at <https://fishersin.gov/agenda-center/>

John Weingardt, Chairperson
Cecilia Coble, Committee Member
Selina Stoller, Committee Member
John P. DeLucia, Committee Member
Bill Stuart, Committee Member

Meeting Date: 7/15/2024

RESOLUTIONS

1. **R071524** - A Resolution authorizing the Common Council Authorizing the City Controller to Transfer Certain Funds.

Committee Recommendation:

- ☒ Passage
☐ Non-Passage
☐ Amendment
☐ No Recommendation

2. **R071524A** - A Resolution of the Common Council Authorizing the City Controller to Appropriate Additional Health Department Funds to the City of Fishers Municipal Budget:

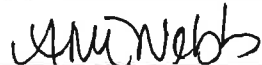
Committee Recommendation:

- ☒ Passage
☐ Non-Passage
☐ Amendment
☐ No Recommendation

ORDINANCES:

3. **071524** - A Request to Approve Amendment to 2023 GO Bond

- ☒ Passage
☐ Non-Passage
☐ Amendment
☐ No Recommendation

ATTEST: 
Ami Webb, Administrative Assistant

This instrument was prepared by: Lindsey Bennett, City Attorney, City of Fishers, Hamilton County, Indiana, 1 Municipal Drive, Fishers, Indiana, 46038.



Council Action Form

MEETING DATE	August 19, 2024			
TITLE	A Resolution Authorizing the City Controller to Transfer Certain City of Fishers Budget Funds Into Certain Budget Categories			
SUBMITTED BY	Name & Title: Lisa Bradford, City Controller			
	Department:			
MEETING TYPE	☐ Work Session ☐ Executive	☒ Regular	☐ Special	☐ Retreat
AGENDA CLASSIFICATION	☒ Consent	☐ Ordinance	☒ Resolution	☐ Regular
ORDINANCE/RESOLUTION (New ordinances or resolutions are assigned a new number)	☐ 1 st Reading	☐ 2 nd Reading	☐ Public Hearing	☐ 3 rd Reading ☐ Final Reading
	Ordinance #:		Resolution #: R081924	
CONTRACTS (Contracts include other similar documents such as agreements and memorandum of understandings. Check all applicable boxes pertaining to contracts)	☐ Contract required for this item		☐ Signed copy of contract attached	
	☐ Seeking award or other scenario & will provide contract at a later date		☒ No contract for this item	
	☐ Contract over \$50,000 Please mark the box in the other column that pertains to this contract.		☐ Services ☐ Capital Outlay ☐ Debt Services	
HAMILTON COUNTY (Some documents need recorded by the City Clerk)	☐ Document must be recorded with the County Recorder's Office ☐ Wait 31 days prior to filing with the County Recorders' Office		☒ Document does not need recorded with the County Recorder's Office	

APPROVALS/REVIEWS	☒ Assistant/Deputy Department Head	☒ Controller's Office
	☒ Department Head	☒ Finance Committee
	☐ Deputy Mayor	☐ Technical Advisory Committee
	☐ Mayor	☒ Other: Corresponding Department Heads
	☐ Legal Counsel – <i>Name of Reviewer:</i>	
BACKGROUND (Includes description, background, and justification)	A transfer of funds from one appropriation to another means removing monies from one category such as “supplies” and moving it to another such as “contractual services”. Due to various circumstances and reasons sometimes throughout the year budget appropriations in their respective funds need to be transferred to avoid drawing a negative balance. When this occurs, the respective department provides a written and signed transfer request to the Controller's Office. All transfers require Department Head approval before submission to the Controller's Office, whether or not they are between categories (ex. 200's to 300's) in the same department or transfers between departments. Transfers between departments also require City Council approval in addition to Department Head approval. As such, all transfers requiring City Council approval are prepared by the Controller's Office and submitted to the City Council for approval. Upon approval they are processed by the Controller's Office. Money cannot be transferred between funds. Attached is a resolution and its accompanying Exhibit A ("Transfers") requesting authorization for the City Controller to transfer all funds as outlined in the exhibit.	
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	N/A
	Expenditure \$:	N/A
	Source of Funds:	See Exhibit A
	Additional Appropriation #:	N/A
	Narrative:	This action does not require an expenditure or receive a revenue, rather it is transferring funds within various City funds. See Exhibit A for all transfers and transfer detail.
OPTIONS (Include <i>Deny Approval</i> Option)	1.	Approve this resolution and authorize the City Controller to make the transfers
	2.	Deny this resolution and request
	3.	Approve selected transfer requests
	4.	Provide alternate direction
PROJECT TIMELINE	All approved transfers will be transferred respectively immediately following approval.	
STAFF RECOMMENDATION (Board reserves the right to accept or deny recommendations)	Staff recommends that the City Council approve this resolution authorizing the City Controller to transfer all funds as outlined in Exhibit A and fully oversee this process and request.	
SUPPLEMENTAL INFORMATION (List all attached documents)	1. Resolution 2. Exhibit A	

RESOLUTION NO. R081924

**A RESOLUTION AUTHORIZING THE CITY CONTROLLER
TO TRANSFER CERTAIN CITY OF FISHERS BUDGET FUNDS
INTO CERTAIN BUDGET CATEGORIES**

WHEREAS, the City of Fishers, Hamilton County, Indiana (“City”) has budgeted certain amounts of funds that are used for general municipal operational purposes of the City;

WHEREAS, the certain funds as described in Exhibit A, which is attached hereto and incorporated herein (“Transfers”) are in need of various transfers in order to continue their intended purposes and operations; and

WHEREAS, the Common Council for the City of Fishers, Hamilton County, Indiana (“City Council”) now desires to authorize the City Controller to transfer said funds into said accounts, all is further described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Common Council for the City of Fishers, Hamilton County, Indiana meeting in regular session as follows:

Section 1. The Council hereby authorizes the City Controller to make all transfers as described in Exhibit A (“Transfers”) and execute them in a timely and orderly fashion.

Section 2. This Resolution shall be in full force and effect from and upon its passage and in accordance with Indiana law.

ALL OF WHICH IS RESOLVED by the Common Council for the City of Fishers, Hamilton County, Indiana this 19th day of August, 2024.

**COMMON COUNCIL OF THE CITY OF FISHERS,
HAMILTON COUNTY, INDIANA**

YAY

NAY

ABSTAIN

	Cecilia Coble, President		
	C. Pete Peterson, Vice President		
	John Weingardt, Member		
	Brad DeReamer, Member		
	Selina Stoller, Member		
	Todd Zimmerman, Member		
	John DeLucia, Member		
	Tiffanie Ditlevson Member		
	Bill Stuart, Member		

I hereby certify that the foregoing Ordinance/ Resolution was delivered to City of Fishers Mayor
Scott Fadness on the _____ day of _____ 2024 at _____ p.m.

ATTEST: _____
Jennifer L. Kehl, Fishers City Clerk



MAYOR'S APPROVAL

Scott A. Fadness, Mayor

DATE

MAYOR'S VETO

Scott A. Fadness, Mayor

DATE

This instrument prepared by: Lindsey Bennett, City Attorney, City of Fishers, Hamilton County, Indiana, One Municipal Drive, Fishers, Indiana, 46038

"I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law." Lindsey Bennett

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
ACCOUNT					LINE DESCRIPTION					
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024 08	2	08/20/2024	PW-IC	R081924	BUA IC-PoleRpl	1 1				
1	20206191 42200				Local Roads & Streets - IC/STSO	Operating Supplies	974,000.00	-100,000.00	874,000.00	
	2020.610.91.000.42200.					Rplc damaged city light poles	08/20/2024			
2	20206100 44200				Local Roads & Streets - IC	Infrastructure	.00	100,000.00	100,000.00	
	2020.610.00.000.44200.					Rplc damaged city light poles	08/20/2024			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024 08	17	08/20/2024	PWBldg	R081924	BUA PWCapImpro	1 1				
1	10109012 43100				General Fund - PW Buildings	Professional Services	3,432,065.88	-325,690.07	3,106,375.81	
	1010.901.92.000.43100.					To pay expenses	08/20/2024			
2	10109012 44400				General Fund - PW Buildings	Improve't Other than Buildings	90,500.00	325,690.07	416,190.07	
	1010.901.92.000.44400.					To pay expenses	08/20/2024			
** JOURNAL TOTAL								0.00		
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2024 08	454	08/20/2024	PWPks	R081924	BUA toPWPKExp	1 1				
1	10109013 44920				General Fund - PW Parks	Capital Expenses	95,141.00	-50,000.00	45,141.00	
	1010.901.93.000.44920.					to pay for supply expenses	08/20/2024			
2	10109013 42200				General Fund - PW Parks	Operating Supplies	11,014.10	50,000.00	61,014.10	
	1010.901.93.000.42200.					to pay for supply expenses	08/20/2024			
3	10109013 41114				General Fund - PW Parks	PT Salaries	208,561.00	-50,000.00	158,561.00	
	1010.901.93.000.41114.					to pay for prof svcs expenses	08/20/2024			
4	10109013 43100				General Fund - PW Parks	Professional Services	907,758.82	50,000.00	957,758.82	
	1010.901.93.000.43100.					to pay for prof svcs expenses	08/20/2024			
** JOURNAL TOTAL								0.00		

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: valois1

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT LINE	DESC	T	OB	DEBIT	CREDIT
2024	8	2													
BUA	20206191-42200				08/20/2024	IC-PoleRpl	PW-IC	R081924		T	Operating Supplies	5			100,000.00
											Rplc damaged city light poles				
BUA	20206100-44200				08/20/2024	IC-PoleRpl	PW-IC	R081924		T	Infrastructure	5		100,000.00	
											Rplc damaged city light poles				
JOURNAL 2024/08/2												TOTAL		.00	.00
2024	8	17													
BUA	10109012-43100				08/20/2024	PWCapImpr	PWBldg	R081924		T	Professional Services	5			325,690.07
											To pay expenses				
BUA	10109012-44400				08/20/2024	PWCapImpr	PWBldg	R081924		T	Improve't other than Buildings	5		325,690.07	
											To pay expenses				
JOURNAL 2024/08/17												TOTAL		.00	.00
2024	8	454													
BUA	10109013-44920				08/20/2024	toPWPKExp	PWPks	R081924		T	Capital Expenses	5			50,000.00
											to pay for supply expenses				
BUA	10109013-42200				08/20/2024	toPWPKExp	PWPks	R081924		T	Operating Supplies	5		50,000.00	
											to pay for supply expenses				
BUA	10109013-41114				08/20/2024	toPWPKExp	PWPks	R081924		T	PT Salaries	5			50,000.00
											to pay for prof svcs expenses				
BUA	10109013-43100				08/20/2024	toPWPKExp	PWPks	R081924		T	Professional Services	5		50,000.00	
											to pay for prof svcs expenses				
JOURNAL 2024/08/454												TOTAL		.00	.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL						.00	.00

** END OF REPORT - Generated by Lorena valois **



Council Action Form

MEETING DATE	August 19, 2024			
TITLE	An Ordinance of the Common Council of the City of Fishers, Hamilton County, Indiana Establishing a Non-Reverting Fund for the Fishers Community Center			
SUBMITTED BY	Name & Title: Lisa Bradford, City Controller			
	Department: Controller's Office			
MEETING TYPE	☐ Work Session ☐ Executive	☒ Regular	☐ Special	☐ Retreat
AGENDA CLASSIFICATION	☐ Consent	☐ Ordinance	☐ Resolution	☐ Regular
ORDINANCE/RESOLUTION (New ordinances or resolutions are assigned a new number)	☒ 1 st Reading	☒ 2 nd Reading	☐ Public Hearing	☒ 3 rd Reading ☐ Final Reading
	Ordinance #: 081924		Resolution #:	
CONTRACTS (Contracts include other similar documents such as agreements and memorandum of understandings. Check all applicable boxes pertaining to contracts)	☐ Contract required for this item		☐ Signed copy of contract attached	
	☐ Seeking award or other scenario & will provide contract at a later date		☒ No contract for this item	
	☐ Contract over \$50,000 Please mark the box in the other column that pertains to this contract.		☐ Services ☐ Capital Outlay ☐ Debt Services	
HAMILTON COUNTY (Some documents need recorded by the City Clerk)	☐ Document must be recorded with the County Recorder's Office ☐ Wait 31 days prior to filing with the County Recorders' Office		☒ Document does not need recorded with the County Recorder's Office	

APPROVALS/REVIEWS	☒ Assistant/Deputy Department Head	☒ Controller's Office
	☒ Department Head	☒ Finance Committee
	☐ Deputy Mayor	☐ Technical Advisory Committee
	☐ Mayor	☐ Other:
	☒ Legal Counsel – Name of Reviewer: Chris, Greisl, Barnes & Thornburg	
BACKGROUND (Includes description, background, and justification)	The Controller's Office desires to create a non-reverting for the Fishers Community Center. Creation of this fund will allow all revenue and expenses for the Community Center to be deposited and paid from this fund and used only for the purposes described in the ordinance. The City will present an annual budget for the Community Center each year as part of the annual budget process.	
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	N/A
	Expenditure \$:	N/A
	Source of Funds:	Creation of fund has no fiscal impact
	Additional Appropriation #:	N/A
	Narrative:	Creation of this fund will allow tracking of all Community Center expense into one fund and allow any net excess to roll over from year to year without reverting back to the fund balance. An annual budget will be presented each year.
OPTIONS (Include Deny Approval Option)	1.	Approve the ordinance establishing this fund
	2.	Deny the ordinance establishing this fund
	3.	Provide alternate direction
	4.	
PROJECT TIMELINE	This ordinance is effective upon adoption and will be implemented immediately.	
STAFF RECOMMENDATION (Board reserves the right to accept or deny recommendations)	Staff recommends that the City Council authorize and approve this Ordinance and authorize the City Controller to fully oversee and execute all portions of this request.	
SUPPLEMENTAL INFORMATION (List all attached documents)	1. Ordinance	

ORDINANCE NO.: 081924
AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF
FISHERS, HAMILTON COUNTY, INDIANA ESTABLISHING A
NON-REVERTING FUND FOR THE FISHERS COMMUNITY CENTER

WHEREAS, the Common Council for the City of Fishers, Hamilton County, Indiana (“Council”) is the legislative and fiscal body of the City of Fishers (“City”) pursuant to Ind. Code §36-1-2-6, and therefore is authorized to enact Ordinances for the creation of local funds;

WHEREAS, from time to time, the Council is empowered to establish non-reverting local funds for various governmental purposes;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council for the City of Fishers, Hamilton County, Indiana meeting in regular session as follows:

- Section 1. Establishment of Non-Reverting Fund. The Council hereby establishes the Community Center Fund, Fund Number 2781 (the “Fund”), to be designated as a local non-reverting fund.
- Section 2. Purpose. The Fund shall serve as a local non-reverting fund for the purposes of (a) receiving proceeds as revenue from users of the Fishers Community Center from programs, facilities, and resources; and (b) paying applicable expenses relating to the Fishers Community Center relating to programs, facilities, and resources.
- Section 3. Administration of the Fund. The Controller shall keep records and monitor activities of all receipts into the Fund. Disbursements may be made from the Fund without the necessity of appropriation by the Council upon a valid claim being presented to the City subject to any other requirements by Indiana law. The Community Center will determine and adopt an annual budget each year as part of the City’s annual budget process.
- Section 4. All monies remaining in the Fund at the end of every budget year shall not revert to any other source; rather, monies shall continue to be held in this non-reverting fund, from year to year.
- Section 5. This Ordinance shall be of full force and effect from and upon its adoption, and in accordance with Indiana law.

SO ORDAINED, by the Common Council for the City of Fishers, Hamilton County, Indiana this _____ day of _____, 2024.

**COMMON COUNCIL OF THE CITY OF FISHERS,
HAMILTON COUNTY, INDIANA**

YAY

NAY

ABSTAIN

	Cecilia Coble, President		
	C. Pete Peterson, Vice President		
	John Weingardt, Member		
	Brad DeReamer, Member		
	Selina Stoller, Member		
	Todd Zimmerman, Member		
	John DeLucia, Member		
	Tiffanie Ditlevson Member		
	Bill Stuart, Member		

I hereby certify that the foregoing Ordinance/ Resolution was delivered to City of Fishers Mayor Scott Fadness on the _____ day of _____ 2024, at _____ p.m.

ATTEST: _____

Jennifer L. Kehl, City Clerk

MAYOR'S APPROVAL



Scott A. Fadness, Mayor

DATE

MAYOR'S VETO

Scott A. Fadness, Mayor

DATE

This instrument prepared by: Lindsey Bennett, City Attorney, City of Fishers, Hamilton County, Indiana, One Municipal Drive, Fishers, Indiana, 46038

"I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law." Lindsey Bennett